



# DREAM PROJECT Request Form

***Dream Project: "A wish or request that benefits an entire department or a grade level"***

Requestors' Names (please list all):

Date of Request:

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Lead Requestor's Contact Information:

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Please describe in detail the item/service you are requesting?

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What is the purpose and/or use of the request?

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How much will this item/service cost? \_\_\_\_\_

Please provide us with information regarding the potential supplier: (i.e. catalog numbers & website)

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Are there any future costs involved? (i.e. maintenance fees or annual subscriptions)

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How will this request benefit THRS students and faculty?

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Has this request been submitted to THRS administration for approval? Yes or No

PAC will review all requests on a monthly basis and submit, where appropriate, to THRS Partners Board for consideration. Please provide as much information as possible to help with the decision making process, include web page printouts, brochures, pricing information, etc. Thank you for your funding request for a potential "dream" to benefit THRS students and faculty!

Sincerely,

THRS Partners Appropriations Committee

THRS Partners Board of Directors

*Administrative Response: Approve or Decline*

*PAC Response: Approve or Decline*

*Board of Directors Response: Approve or Decline*

*Date:* \_\_\_\_\_

*Date:* \_\_\_\_\_

*Date:* \_\_\_\_\_