

THRS

Admissions Procedures Information



Admissions Application Requirements

Admissions Process

Tour

As THRS uses a rolling enrollment system, depending on availability, the School welcomes prospective students at all times of the year. Families are invited to contact the School's Admissions Office to arrange for a tour of the School during the business week and regular school hours. All interested parties will receive a school brochure and admissions packet at the time of the tour.

Admissions Testing

Once the *non-refundable* Application/Testing Fee of \$225 and the completed **Admissions Application packet** has been submitted, you will be responsible for ensuring that your child is registered and attends the testing time. **Toddler and PreKindergarten** (two and three year-old) students do not take a test, but will be asked to come for a brief classroom visit/**Discovery Day** with their age-appropriate peers. Upon the successful completion of the assessment (tested students in grades TK-8), the candidate *may* be invited or may request an in-class visit/Discovery Day.

- We use a curriculum based test and visit for our **Transitional Kindergarten** applicants.
- We test all **Kindergarten** through **4th grade** applicants with a Renaissance reading and math assessment tool, with a Stanford supplement.
- Applicants for **Grades 5-8** will take the ISEE (Independent Schools Entrance Examination www.iseetest.org)

Once the testing and classroom visits have been completed, Middle School students and parents, may be asked or may request a visit with our Head of School. At the conclusion of the process the candidate's application will be reviewed by the **Admissions Committee**. The Committee's decision will be communicated by letter. The Committee's decision is final.

Due to the large number of applicants each year, not all applicants will be accepted. THRS utilizes a competitive admissions process and employs a "rolling enrollment" process. Waitlisted applicants will be given primary consideration when an availability occurs.

An application is considered to be complete when the School has received all of the following:

- **New Student Intent to Apply form**
- The non-refundable **\$225 Application/Testing Fee (only applicable to NEW applicants)**
- **Copy of the birth certificate**
- The completed **Admissions Application**
- Photo of applicant (family photo is acceptable)
- **Home Language Survey**
- Copy of the Child's **immunization records (translated when indicated)**
- **Pre-enrollment Modification Inquiry** form
- **Doctor's Statement** (for ECP applicants only)
- Official **School Records** (standardized tests/report cards/other testing (PK-8th grade))
- **Discovery Day** (for 2 and 3 year olds)
- **Admissions Test** (grades TK-8th)
- **Shared Teacher Recommendation** form (completed by former school and faxed or emailed directly to THRS)
- **Student Profile** form (completed by parents)
- **Student Applicant Questionnaire** (completed by student applicants in grades 1st-8th)

These forms will be available in an online format. We will only accept electronically filed applications.

No student will be processed, presented to the Admissions Committee or admitted without a complete student file.

The admissions committee decision will be communicated to you through an email AND posted letter. Accepted students will have a "consideration period" and a time line before their deposit of the STAT and New Family fee (see fee schedule) will be due in order to reserve their spot for the 2018-2019 school year. Once that date has been reached, if you have not paid those fees by that stated due date, your student will be **REMOVED** from our lists and your space may be given to a waitlisted student.

For more information, contact:

Tracey Hollingsworth-Director of Admissions and Public Relations
4111 Sweetwater Boulevard
Phone:(281) 265-7888 ext. 1011
Email: Tracey.Hollingsworth@nlcinc.com

www.thehonorrollschool.com
Fax: (281) 265-7880